

MEETING MINUTES
WEEKLY CONSTRUCTION MEETING NO. 12

LOCATION: C. Erwin Piper Technical Center
ATTENDEES:

DATE:06/04/19
TIME: 9:00 AM

Name	Organization		Phone	Email
Allan Kawaguchi	BOE - HFD		(213) 485-4687	allan.kawaguchi@lacity.org
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Todd Davie	GSD		(323) 328-0415	todd.davie@lacity.org

PROJECT COMPLETION:		28%	DATE ISSUED RTI:	03/26/19
			CONSTRUCTION START DATE:	04/15/19
			SCHEDULED COMPLETION DATE:	08/12/19
Contract Time in calendar days:	120		Total Time Expended in Calendar Days:	51 (42%)
Original NTP Amount:	-		Total Amount Expended:	-
Revised NTP Amount:	-		Revised Contract Time (calendar days):	-
No. of Approved C.O.:	5		Total Amount of Approved C.O.:	\$182,877.82
No. of Submittals/Shop Dwgs:	20		Nos. of Submittals/Shop Dwgs Pending:	3
No. of RFI's Submitted:	64		No. of RFI's Pending:	7

NO	DATE	DESCRIPTION	ACTION BY
12.1	05/28/19	A. Approval of Last Week's Meeting Minutes	All
12.2	05/28/19	B. Contract Progress/ GSD's Progress Schedule • Two-Week Schedule (see handout) • DSM Trailers Delivery: July 1st & 2nd • Tentative Service Provider Move-In Date: September 4th	GSD
12.3	05/28/19	C. Request for Information (RFI) – #42, 56-57, 62-64 (Pending)	GGA
12.4	05/28/19	D. Submittals – #14 and #19-20 (Pending)	GGA
12.5	05/28/19	E. Change Orders • #02 & 03 GSD Overtime & #07 GSD Consulting Fees (Pending)	BOE

		• #09 Seal-Offs & #10 Trenching for Type B Fixtures (Pending)	BOE
12.6	05/28/19	F. LADBS/LAFD Inspection Issues - None	
12.7	05/28/19	G. Safety Issues - None	
11.8	05/28/19	H. Old Business/Issues -	
1.11		• Bid Packages: Concrete Bid to be awarded.	CLOSED
1.12		• Service Request Status:	CLOSED
		- Water: Meters are being installed this week.	CLOSED
9.10		• Fire Monitoring Agreement to be completed by service provider.	LAHSA
		Required for the Certificate of Occupancy.	
10.10		• Fan Controller Status: GSD waiting on submittal response. BOE to figure out clearance issue.	GSD/BOE
12.9	05/28/19	I. New Business/Issues –	
		• GSD to determine when to aid, if necessary, Tiffany Structures with erection.	GSD

Next meeting is set for **Tuesday, June 11th** at 9:00 am at Piper Tech – GSD Conference Room.

cc: All attendees plus Meg Barclay, CAO; Christina Miller, MO; Megan Cottier, CAO; Helene Rotolo, CAO; Aden Binyam, CD 8; Rachel Brashier, CD 8